

नवोदय विद्यालय समिति

(शिक्षा मंत्रालय का एक स्वायत्त संस्थान, स्कूल शिक्षा एवं
साक्षरता विभाग) भारत सरकार,
क्षेत्रीय कार्यालय

ए.135, गेट नं० 02, अलकापुरी, भोपाल-(मप्र) 462024

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NAVODAYA VIDYALAYA SAMITI

(An Autonomous Organization under Ministry of
Education, Deptt of School Education and Literacy)
Govt. of India

Regional Office

A-135, Gate No.02, Alkapuri, Bhopal (MP)-462024

No. F. 26.1/2021/NVS(BPL)/Pers./Rectt./ 3026

Dated: 14.10.2021

BY REGISTERED POST

To,

Ms Laxmi Sahu C/o Sh Bhagwan Das Sahu
Masangunj Sarju agicha Bilaspur(CG)-495001
E-Mail - sahulaxmi6022@gmail.com

Roll No.: 49218210050

**Subject: APPOINTMENT TO THE POST OF PET(FEMALE) ON DIRECT RECRUITMENT BASIS UNDER
RECRUITMENT DRIVE-JULY-2019 - REG.**

Sir/Madam,

Consequent upon your qualifying the Computer Based Test (CBT) followed by interview and select list published on the Samiti's website, you are hereby offered a temporary post of **PET(FEMALE)** in Navodaya Vidyalaya Samiti, on the following terms and conditions:

- 01 The Pay Band (Pre-revised) attached to the post is **Pay Scale in Level 7 (Rs. 44900-142400/-) of the Pay Matrix as per 7th Pay Commission**. Your initial pay in this scale will be fixed in accordance with the normal rules and you will also, in addition, be eligible for the usual allowances admissible under the rules and orders of the organization in force from time to time.
- 02 You will be initially on probation for a period of two years from the date of your joining which may further be extended at the discretion of the competent authority. You will also have to undergo such training programme and other courses, as Samiti may prescribe, during the period of your probation. Successful completion of your probation is subject to the successful completion of aforesaid training programme/courses. Failure, to complete the period of probation to the satisfaction of the competent authority, will render you liable to discharge from services. Further during the period of probation your service can be dispensed with by the Samiti without assigning any reasons. While on probation, you will be required to give one month's notice of resignation in case you leave the Samiti.
- 03 Jawahar Navodaya Vidyalayas being fully residential institutions, the teachers are required to stay in the Vidyalaya campus. In addition to normal teaching duties, the teachers are required to perform additional responsibilities attached with residential system like House Mastership, remedial and supervisory studies, organization of co-curricular activities, escorting of students on migration and in general looking after students welfare. During the period of probation your performance in all these areas would also be assessed in addition to teaching ability to determine your suitability for the job.
- 04 There will be Zero Tolerance Policy in so far as sexual abuse of students by employees is concerned. Any violation of this policy shall be dealt with in the strictest possible manner. Apart from it, you will maintain a vigilant outlook and convey your apprehension or knowledge of sexual abuse of any student, if any, by anybody to the appropriate authority in the NVS at the earliest. You will be liable to sign a document describing the policies and procedure of the school to demonstrate understanding and agreement regarding your Code of Conduct as a teacher at the time of joining.
- 05 You will not be entitled for any traveling allowances for joining the place of your posting.
- 06 Your appointment will be subject to your being medically found fit by the Civil Surgeon/CMO of the District for appointment to the aforesaid post. This offer of appointment will be automatically treated as cancelled if you are not found medically fit. You are, therefore, requested to produce your medical certificates of fitness from the CMO at the time of joining. Medical Certificate from any other authorities will not be accepted.

- 07 If the candidate is a woman, she should certify that she is not in the family way at the time of acceptance of appointment. If, however, she is pregnant of twelve weeks or more at the time of acceptance of appointment as a result of medical test, she will be declared temporarily unfit. The offer would be treated as withdrawn for the present and would be kept in abeyance until her confinement is over. She would be medically re-examined and if declared fit six weeks after the date of delivery, her appointment would be renewed subject to production of medical fitness certificate from CMO. She should indicate the expected date of her delivery. In case the candidate fails to comply with these instructions her candidature would not be considered and no further correspondence would be entertained in this regard from her. On production of medical fitness certificate, she would be appointed to the same post.
- 08 On joining the post you will be required to take an oath of allegiance to the Constitution of India and make a solemn affirmation to this effect in the enclosed form.
- 09 The appointment will be further subject to the submission of a marital declaration in the form enclosed and in the event of your having more than one spouse living, the appointment will be subject to your being exempted from the enforcement of a requirement in this regard.
- 10 You shall declare your home town immediately on your joining the Samiti.
- 11 The appointment carries the liability to serve in any part of India.
- 12 Other conditions of service will be governed by the relevant rules and orders in force from time to time in the Samiti.
- 13 You shall have to produce the following certificates in original alongwith self attested copies thereof to the Principal of the Vidyalaya concerned at the time of joining:
- Degree / Diploma Certificate of Educational qualification.
 - Secondary School / SSL/Higher Secondary Certificate issued by the Board indicating your date of birth.
 - Memorandum of marks of three years of degree.
 - PG degree certificate and marksheet.
 - Discharge Certificates/relieving order from previous employer, if any.
 - Scheduled caste/Scheduled Tribe Certificate/OBC/EWS Certificate if applicable (in original) for verification.
 - OBC candidates must submit requisite certificate in the revised prescribed format enclosed herewith in accordance with the Govt. of India, Ministry of Personnel, Public Grievances & Pensions, Department of Personnel & Training OM No. 36036/2/2013-Estt.(Res.) Dated 30.05.2014 from the District Magistrate/Deputy Commissioner clearly indicating therein the Resolution No. and date of Ministry of Social Justice & Empowerment by which the caste/ community of the candidate has been included in the central list of OBCs and also the candidate does not belong to the persons/sections (creamy layer). Non-submission of OBC certificate in the aforesaid manner shall be treated as automatic withdrawal of offer of appointment.
 - Medical certificate i.r.o. Physically Handicapped (OH, VH) as per the Govt. of India orders.
 - Attestation form in duplicate duly filled and attested.
 - Details of family.
 - Any other certificate (like experience, participation in National Level sports etc.) in original in support of entry made by you in your application.
- 14 One mandatory tenure in North East Region and/or at other hard/very hard station is compulsory.
- 15 JNV allotted on appointment is final and no request for change in place of posting will be entertained under any circumstances. If any such request is made by the candidate concerned, it will be presumed that he/she is not interest in joining to the offered post and offer of appointment shall stand withdrawn automatically.

- 16 If any declaration given or information furnished by you proves to be false or if you are found to have willfully suppressed any material information, you will be liable to be removed from services besides such other action as Samiti may deem necessary.
- 17 This appointment is subject to satisfactory report on verification of your character and antecedents by the District Magistrate of the district you belong. In case of any adverse report, your service will be terminated immediately.
- 18 As regards to movement from your present place to the place of posting, movement may be undertaken by keeping in mind the prevailing instructions & guidelines being issued by Centre/State/Ministry of MHA with regard to lockdown and Corona Pandemic situation and the same should be scrupulously followed.
- 19 Principal concerned should obtain an undertaking/affidavit from the candidates concerned before allowing him/her to join that no FIR or any court case (Criminal/Civil) is registered/Pending against him/her. If statement/information furnished by him/her proves to be false or found to have willfully suppressed any material information, he/she will be liable to be removed from the services besides such other action as Samiti may deem fit

In case you accept the offer on the terms and conditions contained in this letter, you should communicate your acceptance (through your employer, if any), so as to reach the undersigned within 7 days with a copy to the Principal concerned and report to the **Principal, Jawahar Navodaya Vidyalaya, RCC DOUBLE STORY NEW BUILDING, KHILORA, DISTT & TEHSIL BEMETAA DISTT. BEMETARA [C. G.] - 491335, Phone No. 9424959252;9131950454 before 26th October 2021** failing which this offer of appointment will stand automatically cancelled. No extension will be granted in joining time under any circumstances and no further correspondence in this regard will be entertained.

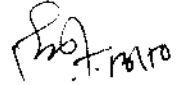
Encl: As above.

Yours faithfully,

[P.S.SARDAR]
Deputy Commissioner

Copy to:

- 01 The Principal, Jawahar Navodaya Vidyalaya, RCC DOUBLE STORY NEW BUILDING, KHILORA, DISTT & TEHSIL BEMETAA DISTT. BEMETARA [C. G.] - 491335 - with the request to send the joining report of the said candidate / official within 7 days of his/her joining in Vidyalaya. However, before allowing to join the said candidate, it will be the sole & personal responsibility of the Principal for verification of the eligibility of the candidate as per Recruitment Rules to examine the documents as mentioned in Para 13 of the letter i.e. age, educational qualification percentage of marks, subject combination, experience, SC/ST/OBC/EWS/PH certificate and other eligibility criteria for the said post. If there is any discrepancy, the candidate may not be allowed to join and the case may be referred back to RO for further action. The original application of the candidate is enclosed. The original application of the candidate is enclosed.
- 02 The Deputy Commissioner (Pers.), NVS(HQ), NOIDA: - w.r.t. his letter No. 1-9/2019-NVS-Estt.I/TGT(V.III)/MISC.(VOL.II).19779 dated 29.09.2021 - for favor of information.
- 03 PF of employee concerned.


Deputy Commissioner